



1. Only Indian Nationals are eligible to apply.
2. All qualifications should be full time from Universities/ Institutions recognized and approved in India.
3. All computations of age/ experience requirement/ qualification etc. shall be done w.r.t. the last date of receipt of online application as mentioned in the advertisement.

- i. Class X passing certificate/ Marksheet, PAN Card and Aadhar Card for Name and DOB proof (Name & DOB should appear in conformity on all documents).
- ii. Degree in Engineering - Final/ Provisional certificate.
- iii. Engineering consolidated Marksheet/ Transcript/ all semester marksheets clearly indicating aggregate % of marks in all semesters.
- iv. PGDM/MBA - Final/ Provisional certificate, if applicable.
- v. PGDM/MBA - consolidated Marksheet/Transcript/all semester marksheets clearly indicating aggregate % of marks in all semesters, if applicable.
- vi. For both graduation and post-graduation degrees - Marks conversion formula from the university/Institute for conversion of marks in CGPA/CGPI/DGPA/CGI/ CPI etc. into percentage (%).
- vii. Caste/Disability certificate (For SC/ST/OBC-NCL/PwBD/EWS candidates) as applicable.
- viii. **OBC-NCL certificate should be in central format for the current financial year (FY 2026-27).**
- ix. **EWS candidates need to submit current year Income & Asset certificate in the prescribed format i.e. the certificate should be valid for FY 2026-27 based on the income of FY 2025-26.**

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- x. Disability certificate should be as per the latest prescribed central Govt. Format generated online through the Swavalamban/UDID portal (clearly indicating the type and percentage of disability) in line with the identified disability for the posts as mentioned in this advertisement.
- xi. All experience related documents for one organization/company need to be placed together in a chronological order, starting from the first to the last/current company. Document set should include (but not limited to) the following documents to corroborate the required experience eligibility: **Experience/Service certificate (as per NTPC prescribed sample format), Offer of Appointment/Appointment letter/Offer Letter + Confirmation/Absorption Letter/Order on completion of training (if any), Joining Order/Letter, Role**

Assignment orders, Promotion orders, Transfer orders, Organization charts etc. to corroborate the work area/department/section, 02 pay slips per every year for each organization.

- xii. The candidates should necessarily upload all documents while applying. Applications with incomplete/ insufficient documents will be rejected/ not considered for further process.

Commencement of online application	12.06.2026
Last date for online application	26.06.2026

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